

MEMORANDUM OF UNDERSTANDING BETWEEN

SOLANO COMMUNITY COLLEGE DISTRICT

AND

SOLANO COMMUNITY COLLEGE FACULTY ASSOCIATION

The parties agree that effective with the start of the Spring 2020 semester, the following language shall replace all current Article 19.2.4 language (see p. 61) in the Collective Bargaining Agreement.

This language shall sunset as of Dec. 31, 2020, absent ratification of a Tentative Agreement prior to that date.

New Language:

19.2.4: Oversized Class Sections:

By agreement between the supervising dean and the instructor assigned to a course, and in consultation with the School Coordinator, if any, a class section may be scheduled at 1.5 or 2.0 times the regular class max approved for the respective course in the Course Outline of Record. Such scheduling should be done intentionally and strategically, in response to clear student demand and with careful consideration of pedagogical implications.

Timeline and compensation:

- A. The decision to enlarge a class section to 1.5 or 2.0 times the regular class max may be made any time prior to the first day the class meets, providing this decision adheres to the guidelines above.
- B. The instructional load and/or compensation of the instructor of a section scheduled at 1.5 times the regular class max shall be adjusted to 1.5 the regular load/compensation for that course, and the load and/or compensation of the instructor of a section scheduled at 2.0 times the regular class max shall be adjusted to 2.0 the regular load/compensation for that course provided that enrollments **at the census date** meet the respective 1.5 or 2.0 size requirements.
- C. If actual enrollments at census fall short of the scheduled 1.5 or 2.0 class max, the instructor's load and/or compensation shall be reduced by intervals of .25, as follows:

Scheduled size	Enrollment at census	Load & compensation:
2.0 times regular class max	2.0 times regular class max	2.0 regular load / comp.
2.0 times regular class max	Less than 2.0, but equal to or greater than 1.75 regular	1.75 regular load / comp.
2.0 times regular class max	Less than 1.75, but equal to or greater than 1.5 regular	1.5 regular load / comp.
2.0 times regular class max	Less than 1.5, but equal to or greater than 1.25 regular	1.25 regular load / comp.
2.0 times regular class max	Less than 1.25 regular	Regular, single section
1.5 times regular class max	Less than 1.5, but equal to or greater than 1.25 regular	1.25 regular load / comp.
1.5 times regular class max	Less 1.25 regular	Regular, single section

D. In cases where the above calculations do not result in whole numbers, (e.g. 1.5 times a class max of 35 = 52.5 students), the number of students required for additional compensation shall be rounded down to the nearest whole number (e.g. in a class with a regular max of 35, 52 students at census qualifies the instructor for 1.5 times the regular load / compensation).

_____	_____	_____	_____
Melissa Reeve	Date	Mary Jones	Date
Chief Negotiator, SCFA		Chief Negotiator, SCCD	